

**CMS Waiver Steering Committee Minutes - APPROVED**

<b>Date:</b> May 25, 2006		<b>Location:</b> 1575 Sherman St.	
<b>Present:</b>			
Kathy Athens, Denver Options	X	Jay Kauffman, DD	X
John Bartholomew		Cami Learned, CCB Partners	X
Josh Block, HCPF		Viki Manley	X
LeeAnn Bellum, Denver Options		Kate McLeod, Governor's Office	X
Claire Brockbank, Segue Consulting	X	Mike Monkman, Governor's Office	X
Judy Brown, DHS		John Nevins, Alliance/Imagine	
Chris Collins, Alliance	X	Al Orlofsky	X
Mike Crane, DHS/DDD	X	Michele Patarino, Segue Consulting	X
John Daurio	X	Roxanne Pinneo, CCB Partners	X
Fred DeCrescentis, DDD	X	Barb Prehmus, HCPF	
Marta Fyffe, HCPF	X	Barb Ramsey, HCPF	
Ted Hernandez, Denver Options	X	Kerry Stern, DDD	X
Luke Huwar, Governor's Office		John Taylor, Alliance/Imagine	X
Roger Jensen, Alliance/Starpoint	X	Christine Thomas, DHS	X
		Lisa Vallejo, DDD	

<b>Agenda Item</b>	<b>Status/Decisions Made</b>	<b>Assignments</b>
1. Introductions – John Daurio	The name of this group will be the “CMS Waiver Steering Committee” (or CWSC)	
2. CMS Plan of Correction (PoC) – Viki Manley	CMS has not responded to the PoC letter, although Viki requested expedited approval. Viki thinks they are waiting to see that the 372s are up to spec. She will be submitting these shortly.	The CMS PoC was fairly short. The CWSC needs to inventory the other issues that have been discussed.
3. SLS Waiver – Viki Manley	CMS will not formally commit to taking SLS	An SLS work plan should be developed to

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	<p>off the table. We are assuming that it is okay to address Comp first, but CMS has neither confirmed nor denied this assumption.</p>	<p>understand the magnitude of the corrections, and how the Comp corrections flow into the SLS waiver.</p> <p>Decide whether a good, long, studied look at the SLS waiver to make it the kind of program we all want makes sense with the next rewrite.</p> <p>Develop a combined work plan that reflects both SLS and Comp waiver pieces. No accountability assigned.</p>
<p>4. Waiver Amendment – Mike Crane and Jay Kauffman</p>	<p>Jay says that we will be over the cap on existing resources. There is no room for additional resources. We won't get the new slots (60 SLS and 90 Comp) or the COLA until the new waiver is approved (on the Medicaid side). We should be able to put in the 40 foster care slots in the first part of the year (Medicaid-funded).</p>	
<p>5. Communications Plan – Chris Collins, Cami Learned, Roxanne Pinneo</p>	<p>Chris, Cami and Roxanne developed Q&amp;A for communication purposes. The goal is a document that is a product of the overall Steering Committee.</p> <p>CCBs have a network of websites that they can use to post information quickly.</p>	<p>Communications Work Group to meet Friday to develop an overall Communications Plan. The plan will be distributed to the Steering Committee via e-mail prior to June 1 meeting.</p> <p>Fred and Viki to draft a “heads up” letter that further information will be forthcoming. It should include more context and information about what has prompted the changes in the DD Comp waiver, what changes are being considered, where to submit FAQs, where the answers will be posted, etc.</p> <p>Viki will fast track the FAQs and other</p>

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		informational pieces through the approval process to allow them to be posted on the HCPF website. Both Fred and Viki need to review each FAQ.
6. Supplemental – Christine Thomas	<p>Christine is sorting through which issues meet the stringent requirements of a supplemental.</p> <p>The supplemental request will be as “skinny” as possible, but will contain a “heads up” that consideration for significant additional resources will be needed in the coming months.</p> <p>JBC meets on June 20 and September 20.</p> <p>The COLA that the JBC already authorized should be kept separate from the CMS issues in the supplemental request.</p> <p>Can the funds previously approved by the JBC be transferred into General Funds? One use of this may be an “Emergency” fund to minimize impact of new rates.</p>	<p>Determine HCPF’s authority to transfer/reclassify general funds available through SB 219.</p> <p>Draft the supplemental request (Christine)</p> <ul style="list-style-type: none"> <li>• CMS Waiver components</li> <li>• COLA etc.</li> </ul>
7. Rate Setting – Mike Crane	<p>All 20 CCBs submitted data and there is a pretty good range for the tiers. About 90% of the data falls into about 6 tiers, with 10% representing a large span of outliers. Hopeful about meeting the specified timeline.</p> <p>Assume that this methodology means the least amount of impact, and for most providers, it will mean the status quo in terms of funding for next year.</p>	<p>Meeting again on May 31 to re-run residential, work on tiers, and decide on outliers.</p> <p>Determine rates for each tier</p>
8. CCB Roles – Kerry Stern	CCB roles document has been finalized.	HCPF and DDD meet to address appeals/disputes

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		<p>issue.</p> <p>HCPF and DDD to address 3-way contract and communicate timeline to CCBs who need to communicate with their boards.</p> <p>Letter needs to be forthcoming on foster care kids who are aging out.</p> <p>Rates Committee to determine rates for CCB functions.</p> <p>HCPF and DDD to address interagency agreement.</p>
<p>9. Training – Claire Brockbank</p>	<p>Phone calls and e-mails following HCPF BUS training express concern that the rating system is tighter, and it will be harder for people to qualify for Medicaid funding. For example, taking out medication administration is a critical element.</p> <p>This will impact each client as they go through the annual review process.</p> <p>This is not part of the waiver issue. It is, however, another July 1 transition that adds stress to the Waiver work plan. It may have impacts on the Communication Plan and FAQ. Otherwise, the CWSC will not address it explicitly.</p> <p>Training the various stakeholders regarding how to use the new system is a critical task to</p>	<p>Revisit crosswalk from old and new versions of assessment tool, and identify differences. Quantify impacts of workload changes and managing the waiting list.</p> <p>All Steering Committee members send e-mail to Michele or Claire helping to identify training needs.</p> <p>HCPF and DDD identify already scheduled training – when/what will be covered and share with Steering Committee.</p>

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	ensuring the success of the changes being made.	
10. Emergency Management – Al Orlofsky	<p>We have to be able to address two kinds of emergencies. Those that happen because of an issue with the consumer, and those that are caused by the system.</p> <p>The two main historical sources of dealing with emergencies won't be available after July 1. Options described in Al Orlofsky's analysis.</p>	<p>DHS to propose how to best deal with emergencies post July 1.</p> <ul style="list-style-type: none"> <li>• Need to create criteria and rules for accessing emergency reserve funds.</li> <li>• Need to analyze whether new funds will be needed as well as examine ability to access 50% of money funded previously (outside of Medicaid match)</li> </ul>
11. Local Match – Jay Kauffman	<p>Jay does not see another option for local match except to identify specific people, and then have HCPF bill the CCB (reverse billing).</p> <p>This strategy could work for over-service but not enhanced.</p>	<p>Figure out what would happen when a person leaves a service area under this scenario.</p> <p>Marta/Viki to confirm ability to do reverse billing for over service by Thursday June 1st.</p>
12. Timeline – Michele Patarino	Timeline will include greater detail at the task level and will drive future agendas.	Michele and Claire will start working with subcomponents of the CWSC to flesh out the Timeline.
12. Miscellaneous	Officially extend the meeting time from 9:00 – 12:00.	

**Hand-outs:**

1. CCB Emergency Management Survey: results and recommendations
2. CCB Emergency Survey
3. Current CMA Responsibilities/Functions (May 22, 2006)