

**CMS Waiver Steering Committee Minutes: FINAL**

<b>Date:</b> June 8, 2006		<b>Location:</b> 633 17 <sup>th</sup> St. Room 7D	
<b>Present:</b>			
Kathy Athens, Denver Options		Jay Kauffman, DD	X
John Bartholomew		Cami Learned, CCB Partners	X
Josh Block, HCPF		Viki Manley, HCPF	
LeeAnn Bellum, Denver Options		Kate MacLeod, Governor's Office	X
Claire Brockbank, Segue Consulting	X	Mike Monkman, Governor's Office	
Judy Brown, DHS		John Nevins, Alliance/Imagine	X
Chris Collins, Alliance	X	Al Orlofsky	
Mike Crane, DHS/DDD	X	Michele Patarino, Segue Consulting	X
John Daurio	X	Roxanne Pinneo, CCB Partners	X
Fred DeCrescentis, DDD	X	Barb Prehmus, HCPF	
Marta Fyffe, HCPF	X	Barb Ramsey, HCPF	X
Ted Hernandez, Denver Options	X	Kerry Stern, DDD	X
Luke Huwar, Governor's Office	X	John Taylor, Alliance/Imagine	X
Roger Jensen, Alliance/Starpoint		Christine Thomas, DHS	
		Lisa Vallejo, DDD	X

<b>Agenda Item</b>	<b>Status/Decisions Made</b>	<b>Assignments</b>
1. Minutes and 3. Distribution of Minutes – Michele Patarino	<p>Minutes of the last meeting were approved with clarifications on the three-way contract, the contracts between CCBs and providers, and assignments on the emergency fund.</p> <p>We have honored requests for copies of minutes; agreement that they should be posted on the websites with the FAQs. Only approved “final” versions will be shared.</p>	<p>Michele will mark each set of minutes as “draft” or “final” whenever they are sent out. “Final” will reflect the input of the Steering Committee and a vote at the following meeting.</p> <p>Kerry will take care of posting minutes for DHS. Barb will let Michele know who will post minutes for HCPF.</p>
2. Work Plan Update – Claire Brockbank	<p>The work plan will be updated and sent out each Wednesday. Purple items are over-due. Issues that need to be addressed on this</p>	<p>Kerry to update CCB Medicaid function rates.</p> <p>Michele to clarify with Viki that June 30 is okay</p>

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	<p>week's work plan include:</p> <ul style="list-style-type: none"> <li>○ Decision on method for paying rates for CCB Medicaid functions beyond TCM.</li> <li>○ Decision needed on Prior Authorization of Home Health Services. (This issue is not part of the waiver and is on hold).</li> <li>○ Viki got an AG opinion that rate methodology needs to be posted by June 30.</li> </ul> <p>John raised a concern that interim rates may need CMS approval, since they are based on historic rates, which CMS has asked us to change. The group is confident that the audit trail and standardized rates meet CMS requirements.</p> <p>Cami noted that based on the Policy Advisory Committee (PAC) meeting, there will be many requests to find out individual rates, as soon as the rate sheets go out (June 29). At the PAC, Viki had explained that rates themselves are not appealable; though changes in services are. This is a case manager training issue.</p>	<p>for posting rate methodology, vs. June 1.</p> <p>Fred to fill in details on IAG section (VII) of work plan, and let us know when the meeting is set to work through issues.</p> <p>Claire will add page numbers to work plan.</p>
4. CRS 27-10 Responsibilities of CCBs – Fred DeCrescentis	Requirements for the supplemental did not apply to the issues of creating individual plans for wait listed clients and responding to emergencies. This is on the agenda for the CCB meeting on June 14.	Fred to provide update on June 14 discussion at next meeting.
5. Training – Claire Brockbank	There is such a large volume of new information; how will we get it out?	Fred and Barbara and CCB associations to name representatives to training work group by Monday.

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	<p>Need a work group to deal with training for:</p> <ul style="list-style-type: none"> <li>○ Case managers</li> <li>○ Providers (including CCBs)</li> <li>○ CCBs (OHCDS role)</li> <li>○ Advocates/other stakeholders</li> <li>○ Departmental staff</li> </ul> <p>Case managers are the most complicated. They have a quarterly meeting set for June 21. Need to capitalize on this, if possible.</p> <p>Training currently happens through Regional Forums, written communication, and other means depending on the topic and audience.</p> <p>Agreements/principals for training:</p> <ol style="list-style-type: none"> <li>1. Develop content jointly.</li> <li>2. Present information jointly when possible.</li> <li>3. Keep all training materials in one central repository.</li> </ol> <p>Cami asked if there was a way to get general fund dollars to help with the transition, including training, producing materials, coordination. Luke said that it is possible, but probably should have gone into the supplemental. One option would be to hold the \$100,000 that was going to roll forward.</p>	<p>Michele to facilitate work group and assist in getting first meeting scheduled.</p> <p>Everyone should copy Michele or Claire with communications/training sent to their constituents so we can build the repository.</p> <p>DHS/HCPF to send representatives to June 21 Case Manager meeting and provide a summary overview of the decisions made thus far.</p> <p>Committee should use training opportunities to clear up misunderstandings from BUS training (provide explanations; no policy changes will be proposed).</p> <p>Kate and Luke will follow up on the issue of holding the \$100,000 allocated for transition.</p>
6. 3-way Contract/Interagency	The DHS Contract Officer believes that the	

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Agreement – Mike Crane	<p>current holdover language will allow for 90-day extension of the TCM piece of the contract.</p> <p>DHS is reviewing the CCB input on the contract. CCBs are available Friday afternoon for discussion, if needed.</p>	
7. Local Match – Luke Huwar	<p>The reverse billing mechanism works in concept, so we can use it to capture resources. Marta will facilitate system and other process changes to make it work for HCPF by July 31.</p>	<p>Marta to provide work plan to Michele.</p>
8 Emergency fund Management – Lisa Vallejo	<p>As agreed last week, the resources the JBC appropriated will be moved to General Fund for six months to use for emergencies (both individual and system induced/related to providers). This went forward without much detail, but Judy is working on an analysis of system-induced emergencies (gain/loss analysis) and AI is working on revising and updating the existing Special Needs fund criteria and process and the process for requesting an emergency resource (slot).</p>	<p>AI will work with Barbara Ramsey from HCPF on how people move between tiers and how persons using turnover resources will have rates assigned. An update will be provided on the June 29 agenda. The goal is to have this process completed by July 15<sup>th</sup>.</p>
9. Miscellaneous/Wrap-Up	<p>Nancy Fritchell is working on getting the e-mail set up for submission of FAQs. Cami is working on a second batch of FAQs.</p> <p>Big items for next week are rates.</p> <p>The JBC presentation will be on next week's</p>	<p>Fred will send an e-mail notifying people when the e-mail address is available.</p>

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	agenda.	

**Hand-outs:**

1. Work Plan